



Resume of Applicant #201285

EDUCATION AND LISCENSES:

Marist College

B.S. Business, Concentration in Marketing

Real Estate Salesperson License- New Jersey Issued March 2025

I am an eager professional committed to continuous improvement and personal development. With a relentless work ethic, a thirst for knowledge, and an unwavering drive, I am dedicated to maximizing my potential and contributing positively to any team or project. Motivated by challenges, I approach each opportunity as a chance to expand my skills and expertise. Aspiring to grow both personally and professionally, I am excited to embark on new endeavors, tackle complex tasks, and evolve alongside dynamic environments.

WORK EXPERIENCE:

Levin Management Corporation | Plainfield, NJ

January 2025-August 2025

Canvasser/Leasing Representative

Generated qualified tenant leads for vacant retail properties through cold calling, email outreach, and targeted marketing campaigns.

Utilized market intelligence platforms including Placer.ai and Retail Lease Trac to identify prospects and track leasing opportunities.

Scheduled and conducted on-site property tours, presenting spaces to potential tenants and supporting deal flow for leasing managers.

Built and managed a strong pipeline of local and regional businesses, helping reduce vacancy rates across the company's portfolio.

Publick House | Mountainside, NJ

July 2024-October 2024

Server

Provided exceptional customer service in a fast-paced, high-end dining environment, ensuring guest satisfaction through attentive and personalized service

Managed wine service, including wine pairings, tastings, and recommendations, contributing to a refined dining atmosphere and increased wine sales

Amazon | Edison, NJ

September 2023-June 2024

Delivery Associate

Utilize GPS and route optimization tools to plan and execute delivery routes effectively, minimizing delivery times and maximizing efficiency

Adapt to changing delivery demands and schedules, demonstrating flexibility and reliability in a fast-paced environment

Farmers and Chefs | Poughkeepsie, NY

May 2022-November 2022

Server

Assisted in coordinating private events and large parties, successfully ensuring seamless execution and exceeding customer expectation

Effectively communicated daily specials, menu offerings, and unique farm-fresh ingredients to customers

Foster's Coach House and Tavern | Rhinebeck, NY

April 2021 - August 2021

Server

Designed table groupings and organized buffet tables according to the host's preference

Assisted coworkers in utilizing the company POS system

The Short Hills Club | Short Hills, NJ

June 2018 - August 2020

Server

Managed a section of up to 10 tables, maintaining a high level of attentiveness and efficiency to ensure timely orders, food delivery, and check payments
Cleaned complex food appliances and would fix them if needed

SKILLS:

Lead Generation & Prospecting Cold calling, email outreach, and pipeline development for retail leasing opportunities

Market Research & Analysis Proficient in Placer.ai, Retail Lease Trac, and additional tools for tenant sourcing, consumer trend analysis, and competitor insights

Client Relations & Property Tours Experienced in scheduling, conducting, and presenting on-site space showings to prospective tenants

Microsoft Office Suite Skilled in Excel and Word for spreadsheets, reporting, and document formatting to streamline workflow

Computer Hardware Assembly Proficient in building custom computers, including hardware selection, assembly, and troubleshooting

Digital Audio Production Skilled in Ableton Live, FL Studio, and Pro Tools for music composition, recording, editing, and mixing

Leadership & Team Management Served as Captain of the Marist Call of Duty Esports Team, coordinating training, strategy, and competition readiness